



Regulations for Bodies and Committees

Preamble

The German Alliance for Global Health Research (GLOHRA) is a researcher-driven platform for global health in Germany. The aim is to support interdisciplinary and cross-sectoral research and cooperation on global health in Germany.

These rules of procedure regulate the composition of the tasks of the various organs of the GLOHRA, namely the General Assembly, the Steering Committee, and the Secretariat.

§ 1 General Assembly

(1) Tasks

The General Assembly discusses the research needs and possibilities in the field of global health research and elects the Steering Committee. Individual members have the right to nominate candidates, vote and stand for election. The General Assembly may bring issues, e.g. concerning the research strategy, to the attention of the Steering Committee.

(2) Composition

The General Assembly is composed of all GLOHRA members and associate members. The Statutes regulate eligibility for membership.

(3) Working methods

The General Assembly meets at least once a year. The Secretariat is responsible for convening the meeting. Members can submit proposals for agenda items for the annual meetings to the Secretariat at any time. Meeting minutes are made available to all members of the General Assembly. A short version will be publicly available.

(4) External participants

Persons wishing to attend the General Assembly as external participants must apply to the Secretariat in due time and admittance will be decided on a case by case basis.

§ 2 Steering Committee

(1) Tasks

The Steering Committee is GLOHRA's key decision-making body, which manages the day-to-day business with full support by the Secretariat. It performs the overriding tasks of management and control and makes all research-related decisions. It represents GLOHRA externally. More specifically, the Steering Committee is responsible for



- evaluating and making funding recommendations for research project proposals (i.e. interdisciplinary pilot projects, cross-sector projects, global health fellowships, and special calls)
- evaluating and making funding decisions for scientific workshop proposals and special requests
- approving communication materials
- monitoring the GLOHRA-sponsored research projects and supporting network activities
- guiding GLOHRA development strategy (e.g. research funding, cross-sector activities)
- mediating in case of disagreements between project partners of awarded projects
- informing the General Assembly

(2) Composition

The Steering Committee will consist of

- 16 delegates elected by the General Assembly
- 2 delegates of the coordinating institution(s) of BMBF funding
- 1 elected representative of the early-career researchers among the members

Representatives from each of the following institutions may also take part in the meetings of the Steering Committee: the Federal Ministries of Education and Research (BMBF) and the Project Management Agency in charge of the platform.

Future additional funders (such as the Federal Ministries of Health (BMG), Economic Cooperation (BMZ), the Federal Foreign Office and foundations and others) may also be granted a permanent seat without voting rights.

The Secretariat employees organize and take part in the meetings of the Steering Committee.

(3) Elections to the Steering Committee

Beginning in 2020, elections to the Steering Committee will be held every two years. The Secretariat is responsible for managing the elections. The members of the Steering Committee are elected for a term of two years; re-election is unlimited.

GLOHRA members are requested to announce their candidacy or nomination until the deadline announced by the Secretariat. The candidates will be allocated to one of the following research areas (1) biomedical sciences, (2) public health, 3) humanities and social sciences, (4) engineering and other sciences in accordance with their membership profile in the Global Health Research Directory.

The General Assembly will elect delegates for each research area and a representative of the early career researchers. Members have up to three votes per research area. Candidates with the highest number of votes for the available seats are elected to the Steering Committee. To ensure gender balance in the SC, each research area will include two female and two male representatives.

At the end of every two-year term, the Steering Committee may nominate no more than one representative from each research area to stay for an additional two-year term to ensure continuity in the development of GLOHRA. One of the continuity representatives should be a



(co-)speaker. A member should not be appointed as a continuity representative in two or more consecutive terms.

(4) Speakers

The Steering Committee elects up to three of its members to act as (co-)speakers, aiming to ensure diversity of discipline, gender and other factors. Re-election as (co-)speaker is possible. The maximum term in office as (co-)speaker should not exceed four consecutive years.

The Steering Committee may also appoint its members, including (co-)speakers, to be given special responsibilities for a specific focus area (e.g. early career researcher support). Steering Committee members with special responsibilities will work together with the Secretariat to develop their focus area in line with the GLOHRA objectives.

(5) Mode of operation

The Steering Committee meets at least twice a year. Additional votes by e-mail, telephone or web conference are possible. The GLOHRA Secretariat is responsible for convening, organizing and recording the meetings. In principle, consensus decisions are sought. If this is not possible, decisions are taken by a simple majority of the votes present; members absent from the meetings can use their vote for decisions via e-mail to the Secretariat in advance of the meeting or by mandating other members. Meeting minutes are made available to all members of the Steering Committee as well as the relevant funding bodies of project proposals. A short version will be publicly available.

(6) External participants at meetings of the Steering Committee

External persons may be invited to attend meetings at the request of the Secretariat or the Steering Committee. Persons wishing to attend meetings of the Steering Committee as external participants must apply to the Secretariat in due time. The Steering Committee decides on the application. In principle, external participants do not have a vote.

(7) Strategic Advisors

The Steering Committee is authorized to confer the designation of "Strategic Advisor" upon individuals who have served as members of the Steering Committee for a minimum of two terms, have shown exceptional engagement and commitment to GLOHRA, possess excellent political networks and demonstrate a keen interest in maintaining a formal link with the GLOHRA Steering Committee. Strategic Advisors, akin to members of the Steering Committee, serve in an unpaid capacity. They are invited to attend Steering Committee meetings in an observing and advising role and may be asked represent GLOHRA externally in close coordination with the Steering Committee and the Secretariat.

§ 3 Secretariat

Together with the Steering Committee, the Secretariat manages the day-to-day business and administrative affairs of GLOHRA and implements the work program together with the Steering Committee. The Secretariat is the primary contact point for all GLOHRA members. The Secretariat



is hosted by Charité – Universitätsmedizin Berlin. Activities related to the Global Health Academy are coordinated by Universitätsklinikum Bonn.

§ 4 Changes to these regulations

The Steering Committee can make changes to these regulations by qualified majority.

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Changes from the previous version (August 2021)

- Edited tasks of Steering Committee related to communications to reflect current practices
- Added specifications regarding continuity representatives
- Added specifications regarding speakers' term in office
- Added paragraph on "Strategic Advisors"
- Added Universitätsklinikum Bonn as coordinating entity for the Global Health Academy